NEW PART Number CHECKLIST

Employee Name Steven

1.	Start new part number	91229
2.	Put in the correct folder	Yes
3.	Is it to be available on the website?	yes
4.	Is it in the correct GL?	Yes
5.	Put it in the catalog	Yes
6.	Put it on a flyer	Yes
7.	What is compition charging?	
8.	Pricing completed	Yes
9	Is Vendor info set up correctly?	yes
10	Add min/max	Yes
11	Add picture	Yes
12	Weight	Yes
13	Location	Yes

Brett BEG